

Summary of Individual Executive Member Decisions taken on 16 July 2009

Individual Decision No: ID1750

Portfolio Member: Councillor Graham Jones – Leader of Council

West Berkshire Council Forward Plan – August 2009 to November 2009

Resolved that the West Berkshire Council Forward Plan for August 2009 to November 2009 (see attached) and its subsequent publication be approved, subject to the following amendments:

- (1) the addition of a report relating to “Responding to the Recession” (EX1917) to be discussed at the Executive on 3 September 2009;
- (2) the addition of a report relating to “Private Sector Housing Policy” (EX1918) to be discussed at the Executive on 3 September 2009;
- (3) the addition of a report relating to “Town and Parish Charter” (EX1920) to be discussed at the Executive on 3 September 2009;
- (4) the addition of a report relating to “Health and Safety Strategy 2009/10” (ID1919) to be taken as an Individual Decision in September;

This decision is not subject to call in; therefore it will be implemented immediately.

Individual Decision No: ID1889

Portfolio Member: Councillor Graham Jones – Leader of Council

Representation on Outside Body – Readibus

Resolved that Councillor David Betts be appointed as a Director to Readibus.

This decision is eligible to be ‘called-in’. However, if the decision has not been ‘called-in’ by 5.00pm on 24 July 2009, then it will be implemented.

***If you have any queries regarding this decision, please contact:
Moira Fraser, Democratic Services Manager on Ext 2045
e-mail: mfraser@westberks.gov.uk***

West Berkshire Council Forward Plan - August to November 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
AUGUST 2009											
ID1754	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/08/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 August 2009
ID1755	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/08/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 August 2009
ID1912	Winter Maintenance in the Car Parks <i>To seek authority to implement a policy and procedure for winter maintenance in the car parks.</i>	ID	01/08/09	Environment	Martyn Baker	Councillor David Betts		TBC			01 August 2009
ID1913	Proposed Sunday Car Parks Charge <i>To review the need to implement a Sunday parking charge in the car parks.</i>	ID	01/08/09	Environment	Martyn Baker	Councillor David Betts		TBC			01 August 2009
ID1865	Rural Settlement List for Non-Domestic Rate Relief	ID	01/08/09	Chief Executive	Bill Blackett (2305)	Councillor Keith Chopping		TBC			01 August 2009
ID1735	Chief Executive's Directorate Plan and Service Plans <i>To approve the Chief Executive's Directorate Plan and Service Plans.</i>	ID	06/08/09	Chief Executive	Nick Carter (2101)	Councillor Anthony Stansfeld		29/07/09			01 August 2009
ID1915	Policy and Communication Service Plan 2009/10 <i>To approve the 2009/10 Service Plan for Policy and Communication.</i>	ID	06/08/09	Chief Executive	Andy Day	Councillor Anthony Stansfeld		29/07/09			01 August 2009
ID1722	Risk Management Strategy Financial Year 2009/10 including Draft Strategic Risk Register <i>To present the Council's Risk Management Strategy.</i>	ID	06/08/09	Chief Executive	Ian Priestley (2253)	Councillor Anthony Stansfeld		29/07/09			01 August 2009
ID1729	Workforce Strategy 2009-2011 <i>To report on the refresh of the People Strategy 2009-2011.</i>	ID	06/08/09	Chief Executive	Robert O'Reilly (2358)	Councillor Anthony Stansfeld		29/07/09			01 August 2009

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ID1753	West Berkshire Forward Plan - September 2009 to December 2009 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/08/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		06/08/09		Not subject to call in	01 August 2009
ID1893	Developer Contributions - Policy Update	ID	17/08/09	Environment	Caroline Walsh	Councillor Alan Law		10/08/09			01 August 2009
ID1914	Petition - Pedestrian Safety: Northfield Road, Thatcham <i>To seek approval of officer recommendations following receipt of a petition.</i>	ID	18/08/09	Environment	Neil Stacey	Councillor David Betts		10/08/09			01 August 2009
SEPTEMBER 2009											
	Flooding Update Report - 6 monthly	OSMC	15/09/2009	Environment	Carolyn Murison			08/09/09			01 September 2009
ID1757	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/09/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 September 2009
ID1758	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/09/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 September 2009
ID1734	Appointment to SACRE <i>To appoint a representative to SACRE.</i>	ID	01/09/09	Children and Young People	Margaret Blaine (2458)	Councillor Barbara Alexander		TBC			01 September 2009
ID1919	Health and Safety Strategy 2009/10 <i>To outline a Strategy to support the Health and Safety of the Council's staff and customers.</i>	ID	01/09/09	Chief Executive	Paul Shindler (2863)	Councillor Anthony Stansfeld		TBC	Head of Property Services		01 September 2009
ID1898	Phoenix Centre Parking Scheme <i>To consider objections to statutory consultation of Traffic Regulation Order.</i>	ID	01/09/09	Environment	Andrew Garratt (2491)	Councillor David Betts		TBC	Local Ward Members		01 September 2009

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ID1899	Theale Parking Review 2009 <i>To consider objections to statutory consultation of Traffic Regulation Order.</i>	ID	01/09/09	Environment	Andrew Garratt (2491)	Councillor David Betts		TBC	Local Ward Members		01 September 2009
ID1756	West Berkshire Forward Plan - October 2009 to January 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	10/09/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		03/09/09		Not subject to call in	01 September 2009
ID1744	Winter Service and Adverse Weather Policy and Plan 2009/10. <i>To agree the winter gritting arrangements for 2009/10 and the Council's action during adverse weather.</i>	ID	24/09/09	Environment	Melvyn May (2873)	Councillor David Betts		16/09/09			01 September 2009
GAC1900	Developing Risk Management with Partnerships	GA	28/09/09 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld			Corporate Board, External Auditors		01 September 2009
GAC1730	KPMG (external auditors) - ISA 260+ report to those charged with governance	GA	28/09/09 GA	Chief Executive	Joseph Holmes	Councillor Keith Chopping			Corporate Board, External Auditors		01 September 2009
GAC1901	Internal Audit monitoring - Q1 <i>To outline the outcomes of Internal Audit work for the first quarter of 2009-10.</i>	GA	28/09/09 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld			Corporate Board, External Auditors		01 September 2009
GAC1910	ICT Risk Register and Action Plan	GA	28/09/09 GA	Chief Executive	Kevin Griffin (2292)	Councillor Anthony Stansfeld					01 September 2009
GAC1911	School Balances	GA	28/09/09 GA	Children and Young People	Ian Pearson	Councillor Barbara Alexander					01 September 2009
GAC1906	Strategic Risk Register Q1	GA	28/09/09 GA	Chief Executive	Charles Morris	Councillor Anthony Stansfeld			Corporate Board, External Auditors		01 September 2009

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EX1856	Scrutiny Review of Facilities for Young People <i>To respond to the recommendations of the Overview and Scrutiny Commission review into the facilities available for young people.</i>	EX	03/09/09 EX	Children and Young People	David Lowe	Councillor Barbara Alexander		26/08/09		Not subject to call in.	01 September 2009
EX1859	Rural Strategy	EX	03/09/09 EX	Chief Executive	Mark Harris	Councillor Graham Pask		26/08/09			01 September 2009
EX1824	North Wessex Downs AONB Management Plan 2009 - 2014 Review <i>To formally consider the draft revised North Wessex Downs AONB Management Plan.</i>	EX	03/09/09 EX	Environment	Paula Amorelli (2233)	Portfolio Holder for Planning, Housing and Transport Policy		26/08/09			01 September 2009
EX1847	Financial Performance Report - Month 3 <i>To update Members on the budget monitoring position.</i>	EX	03/09/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		26/08/09			01 September 2009
EX1850	Capital Programme Monitoring Report - Month 3 of Financial Year 2009/10 <i>To update Members on the capital monitoring position.</i>	EX	03/09/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		26/08/09			01 September 2009
EX1741	Level One Performance Monitoring - Q1 of 2009/10 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	03/09/09 EX	Chief Executive	Jason Teal	Councillor Anthony Stansfeld		26/08/09			01 September 2009
EX1857	The Protection of Children in England: Lord Laming's Action Plan and the Government's Response <i>To update Members on the actions required or planned in West Berkshire as a result of the review conducted by Lord Laming following the death of a child in Haringey.</i>	EX	03/09/09 EX 28/07/09 OS	Children and Young People	Karen Reeve (2735)	Councillor Barbara Alexander		26/08/09			01 September 2009

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EX1897	Redundancy Payment for Worker(s) in Property (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual) (Paragraph 3 - information relating to financial/business affairs of particular person) <i>To obtain approval to make redundancy payments to individual members of staff.</i>	EX	03/09/09 EX	Chief Executive	Steven Broughton (2837)	Councillor Anthony Stansfeld	Yes	26/08/09		Part II item.	01 September 2009
EX1794	Treasury Management Annual Report 2008/09. <i>To consider an Annual Report on the Treasury Management function, reviewing the previous year's activities and performance of the fund for the year.</i>	EX	03/09/09 EX	Chief Executive	Simon Freeman	Councillor Keith Chopping		11/11/09			01 September 2009
EX1918	Private Sector Housing Policy <i>To present the review of the Private Sector Housing Renewal Policy and request permission to publish the draft policy for consultation.</i>	EX	03/09/09 EX	Chief Executive	Alison Reilly	Councillor Alan Law			Head of Housing and Performance, Principal Environmental Health Officer, Principal Civil Contingencies Officer, Group Accountant		01 September 2009
EX1917	Responding to the Recession - Housing Services <i>To provide an update on the action that Housing Services has taken to address housing issues arising from the economic downturn. To consider possible action the Council could take to help residents in West Berkshire with a housing need.</i>	EX	03/09/09 EX	Community Services	Mel Brain	Councillor Alan Law			Developers, RSL partners, Contracts Officer, Finance Manager, Planning and Transport Policy Manager, Housing Operations Manager		01 September 2009

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EX1920	West Berkshire Town and Parish Charter <i>To build upon the working relationships with West Berkshire Town and Parish Councils and West Berkshire Council.</i>	EX	03/09/09	Chief Executive	Andy Day	Councillor Graham Jones			Town and Parish Councils, Heads of Service, Corporate Board		01 September 2009
C1841	Review of Member's Allowances <i>To review the allowances for Members.</i>	C	24/09/09 C	Chief Executive	Jo Watt			16/09/09			01 September 2009
C1786	Findings of the Overview and Scrutiny Commission's Review of Child Protection Services in West Berkshire	C	24/09/09 C	Children and Young People	Margaret Goldie			16/09/09			01 September 2009
C1886	Amendments to the Constitution - Scheme of Delegation <i>To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards</i>	C	24/09/09 C 07/09/09 GA	Chief Executive	Moira Fraser, Elaine Cox						01 September 2009
C1887	Changes to the Constitution (Contract Rules of Procedure) <i>To amend the Constitution in line with best practice</i>	C	24/09/09 C 07/09/09 GA	Chief Executive	Moira Fraser						01 September 2009
C1909	Standards Board Intervention - Joint Standards Committees and Dispensations	C	24/09/09 C 07/09/09 GA	Chief Executive	David Holling	Councillor Graham Jones					01 September 2009
C1921	Councillor Call for Action <i>To seek from Corporate Board and Management Board approval for the proposed mechanism for handling Councillor Calls for Action.</i>	C	24/09/09 C	Chief Executive	David Lowe	Councillor Graham Jones		07/09/09	OSMC Chairman, Head of Policy and Communication, Democratic Services Manager		01 August 2009
OCTOBER 2009											
ID1759	West Berkshire Forward Plan - November 2009 to February 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/10/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		08/10/09		Not subject to call in	01 October 2009

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ID1760	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/10/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 October 2009
ID1761	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/10/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 October 2009
EX1792	Discretionary Learner Support Fund and Post-Compulsory Education Awards <i>To determine the Local Authority's Post-16 Learner Support Fund and Post-Compulsory Education Awards Policies for 2009/10.</i>	EX	08/10/09 EX	Children and Young People	Malcolm Berry (2770)	Councillor Barbara Alexander		01/10/09			01 October 2009
EX1793	Establishment Report Q1 2009/2010 <i>To report on changes to the Council's Establishment over the first quarter of 2009/10.</i>	EX	08/10/09 EX	Chief Executive	Robert O' Reilly (2358)	Councillor Anthony Stansfeld		01/10/09			01 October 2009
EX1745	Community Care (Adult Social Care) Compliments and Complaints Report <i>For information on community care compliments, concerns and complaints. Every local authority has a statutory responsibility to produce an annual report on the above which outlines trends and learning from complaints.</i>	EX	08/10/09 EX	Community Services	Mary Page	Councillor Joe Mooney		01/10/09			01 October 2009
EX1892	Including Everyone - West Berkshire Strategy for promoting social inclusion and community cohesion <i>To approve the strategy</i>	EX	08/10/09 EX	Community Services	Teresa Bell/David Hogg	Councillor Pamela Bale		01/10/09	Cross Council Officers at May Seminar		01 October 2009

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EX1916	West Berkshire Climate Change Strategy & Action Plan <i>To fulfil the Council's commitment made when signing the Nottingham Declaration to produce a Climate Change Strategy and establish a framework for action to address the causes and impact of climate change within West Berkshire.</i>	EX	08/10/09 EX	Chief Executive	Adrian Slaughter			01/10/09			01 October 2009
NOVEMBER 2009											
ID1763	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/11/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 November 2009
ID1764	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/11/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 November 2009
ID1762	West Berkshire Forward Plan - December 2009 to March 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/11/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		05/11/09		Not subject to call in	01 November 2009
EX1801	Enforcement of Law Relating to Age Restricted Products <i>To update Members on the work carried out over the last twelve months and to approve the enforcement programme going forward.</i>	EX	19/11/09 EX	Environment	Sean Murphy	Councillor Marcus Franks		11/11/09			01 November 2009
EX1802	Establishment Report Q2 2008/2009 <i>To report on changes to the Council's Establishment over the second quarter of 2008/09.</i>	EX	19/11/09 EX	Chief Executive	Robert O' Reilly (2358)	Councillor Anthony Stansfeld		11/11/09			01 November 2009
EX1848	Budget Monitoring 2009/10 - Q2	EX	19/11/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		11/11/09			01 November 2009

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EX1851	Capital Programme Monitoring 2009/10 - Q1	EX	19/11/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		11/11/09			01 November 2009
EX1872	Youth Services Management Committees	EX	19/11/09 EX	Chief Executive	Karen Reeve	Councillor Barbara Alexander					01 November 2009
	TEB <i>TEB presents the MTFS to Management Board and release for consultation at Executive</i>	EX	19/11/09 EX	Chief Executive	Andy Walker	Councillor Keith Chopping					01 November 2009
EX1864	Council Taxbase <i>To set the tax base for tax setting purposes</i>	EX	19/11/09 EX	Chief Executive	Bill Blackett (2305)	Councillor Keith Chopping					01 November 2009
EX1922	Housing Vision 2009-2014 <i>To seek adoption of the new Housing Vision 2009-2014</i>	EX	19/11/09	Community Services	Mel Brain (2403)	Councillor Alan Law			Developers, RSLs, Supported Housing Providers, residents.		01 November 2009

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